

**Stoney Creek BIA  
Meeting Minutes**

**Date & Time:** Wednesday, October 19, 2022 @ 6:30pm

**Location:** via ZOOM

**Join Zoom Meeting**

<https://us02web.zoom.us/j/84485504084?pwd=T1dURUxSK2cwT0Zodks2b0tBMEt5QT09>

**Meeting ID:** 844 8550 4084

**Passcode:** inthecreek

**Directors Present:** Richard Clough (Chair), Sean Kosak (Vice-Chair), Paolo Rispoli (Treasurer), Natasha Guidi, Councillor Russ Powers, Executive Director: Tracy MacKinnon (recording)

**Guests:** Tina Fougere

**Regrets:** Mary Terziev-Clifford, Sandy Pavao

**1. Call to order**

- Meeting called to order at 6:49pm with Richard as Chair.  
Proof of vaccination required from citizen appointees removed – NOT REQUIRED  
Council voted a “change in policy” for this requirement.

**2. Approval of Agenda. *Motion to approve agenda. Moved by Sean, seconded by Paolo. Carried.***

**3. Declarations of Interest.** None.

**4. Approval of Minutes of Previous Meeting.**

- September 21, 2022 *Motion to approve minutes of September 21, 2022. Moved by Natasha, seconded by Paolo. Carried.*

**5. Delegations** None

**6. Consent items** None

**7. Presentations** None

**8. Discussion Items:**

**A: Paid Parking:**

- Councillor Powers has assured on hold for 1 year so it can be looked at by new Councillor after fall election
- Every candidate against paid parking plus other Councillors.
- In new year, meet with new Councillor

**B: City of Hamilton: Councillor Russ Powers**

- Re-Enactment of the Battle of Stoney Creek 1813
  - Re-Enactment event to take place June 3-4, 2023
  - Initial meeting with community group took place
  - Looking at including Downtown Stoney Creek with activity.
  - Next meeting OCT 20<sup>th</sup>
  - AppleFest at Battlefield was well presented, great family items – City had funds to support, petting zoo, birds of prey, house & monument open, 30 piece red coat bands, lots of booths, good attendance. Assume will continue in 2023

- update Britannia Cleaners site – owner connected with Economic Development and Manager will be connecting BIA to new property owner. Message was that new owner would like to work with the BIA. Connection
- update on the KSE/Second Street condo – no update
- update RL Heslop school site by the city – no update
- update on the Stoney Creek Arena - Stoney Creek Arena will operate as an ice surface this winter season while options continue to be explored.
- Stoney Creek floodplain review Jones Street - Work still continues on options for floodproofing work in the Jones St area (possibly extensive and expensive). King St bridge narrower, but depth. Jones bridge

#### **C: Financial Update (Paolo, Tracy):**

- September 30, 2022 - Account balance \$28623.33
- Cash flow, trial balance and income statement from September 30<sup>th</sup> attached.
- Accruals to be added (some revenue and payables)
- Revenues to come: ~\$6000 banners and installation, \$10000 student grant, \$7,862.53 for Contribution to Operating Grant, \$3000 CEF grant
- Accounting: Paolo and Tracy to work with new accounting to be up to date and get audit info completed
- Proposed 2023 budget (MPAC assessments expected 2022/2023) draft budget – discussed and agreement at last meeting. Formal approval needed.
- *Motion to approve/receive financial update. Moved by Paolo, seconded by Sean. Carried.*
- *Motion to approve the 2022-2023 budget. Moved by Natasha, seconded by Sean. Carried.*

#### **D. Safety and Security:**

- Police patrols – increased in BIA area since spring
- Battlefield Park – no known issues, huts ok.
- Crime update – one motor vehicle theft reported around Downtown Stoney Creek BIA since last meeting, no commercial and no residential crime reported.

#### **E. Business updates:**

- Renovations happening at soon to be Titan Mortgage (beside Queenston Stationary)
- Krysta Boyer temporary office beside CNAF, in November physio business moving in
- Space for lease at medical office (moved upstairs)
- Chestnut Tree Foot Care (moved around corner bought building), old space for lease
- Former Tim Horton's space will be available soon, H/O
- Building for sale at 2 King St E (King @ Lake)
- Building new owners at King Elm Pharmacy/Bleach Please. Joe & Nadia sold, also own Chamber building.

#### **F. Streetscape:**

- Planters doing ok, watering ended from Mallord Farms. Tina is helping to water mums near her place – thank you. Trying to extend planters as long as possible.

- Cornstalks and fall décor set up.
- Christmas lights to go up in November and wreaths going up late November - week of Nov 20th
- Outlets getting repaired and installed soon at the Legion – back up with electricians
- Legion gardens cleaned up and doing well, volunteer will trim black lace bushes, evergreens, hostas – BIA officially adopted garden: we plant, weed, water etc.
- Looking at outlet that was missed with at gateway signage, confirming coverage
- Extra banners and arms to come – covered under gateway signage, waiting for items
- Two huts at Legion west side for market equipment, lights, some décor – doing ok
- Extra planters to hug around poles – coming soon, taking time
- New lights needed for Christmas décor and at Legion gardens – in NOV (sponsor)
- Tree at parkette. Sean/ Hudson Integrative Health Care & new Councillor to light up on Sparkles night- FRI 2 DEC .
- Outlets on poles inspection - why setoff so quickly after reset, wreaths to go up – trying to get the City to fix poles that never really worked
- Utility boxes – unique Downtown Stoney Creek historic images up. Boxes look sharp. BIA provided artwork and design.

#### **G. Strategy:**

- Lockdown/2022 strategy - fluid/flexible/adapting to regulations/allowed. moving ahead with events with less activity, items shared, etc.
- Events proceeding with safety awareness and some changes
- “festival light” continuous events
  - June 16 – October 6 Market in the Creek – finished, vendors want to return
  - October 15 - PumpkinFest 11am-5pm
    - Questions about artisan vendors raised by a merchant
    - Many positive comments received, great attendance despite weather
    - Many new residents/visitors introduced to Downtown Stoney Creek
    - Many politicians on site
    - Activities & live music enjoyed many positive appreciative comments
    - Artisans – only artisans, only so much you can do. Can’t please everybody.
  - November 5 - Hamilton Day – confirmed, \$1000 giveaways. Good day to promote shop local/support local.
  - December 2 – Stoney Creek Sparkles
    - Tree at parkette: City + sponsor stepped forward to buy lots of lights!
    - Santa Train – Titan Mortgage
    - Lights on poles – sponsor stepped forward, installation and lights!
    - Tracy to coordinate lights, installations, City, electrical, etc.
  - December 3 – Stoney Creek Santa Claus Parade (BIA is a sponsor) request to have a float for our contribution to give to CNAF
  - Kringle in the Creek –December 2/3, 9/10, 16/17 FRI 4-8pm and SAT 12-4pm
- Marketing - social media photos and videos
  - Focus on “local tourism”, promotions, shop local, eat local, support local
  - Small business week

- Sign at Battlefield Park
- Streetscape – make downtown look beautiful with seasonal themes, lighting, colour, gardens, planting – clean & green and outdoor fresh
- City providing consultant for Strategic Plan at no charge, working for report at AGM
  - Suggestion to expand boundaries, ask City to pay for planter purchases – thoughts, speak to Titan, who owns multiple properties if there is interest, need ~ 75% property owners to agree. Thoughts?
  - At the time, those past Lake Ave did not want to join the BIA 40 years ago. Tried to get the medical building involved. General agreement to start the inquiry to expand boundaries. Tina to ask dentist and eye doctor. Tracy to ask Titan.

#### **H. Community:**

- CNAF apples and pumpkins for autism support, competition, fun for people,
- Deaf Association – BIA gave a free booth and tent.
- Remembrance Day – Friday, November 11<sup>th</sup> – Wreath layer? Yes, agreement with Richard to carry wreath.
- SC Santa Claus Parade – Saturday, December 3<sup>rd</sup> @ 2pm, BIA will put out some extra garbage containers, Kringle in the Creek starts that weekend

#### **I. AGM:**

- Wednesday, November 16<sup>th</sup> 6:30pm – at The Village in person
- Elections for Board on Management – nominations, budget and notice of meeting
- Nominations: Mary, Sandy, Paolo, Sean, Natasha. Richard retiring after decades serving the community – thank you Richard! New to join: Tina @ CNAF, Daniel @ Titan, Matthew @ Titan. Room for 1 more.
- Please let Tracy know if there is someone interested.
- Last meeting of this Board. Then JAN 2023 new Board appointed by Council

#### **J. Notice of Motions** None.

#### **K. Motions** None.

#### **L. General Information/Other Business**

#### **M. Adjournment.**

- Next Meeting AGM Wednesday, November 16<sup>th</sup> at 6:30pm, Board meeting to follow.
- *Motion to adjourn. Moved by Natasha. Carried.* Meeting adjourned at 8:09pm
- No December meeting