

**Stoney Creek BIA  
Meeting Agenda**

**Date & Time:** Wednesday, February 15, 2023 @ 6:30pm

**Location:** via ZOOM

**Join Zoom Meeting**

<https://us02web.zoom.us/j/86296663712?pwd=dFlnbIBiRG84V25QWWILWVQ1NmVIZz09>

**Meeting ID:** 862 9666 3712

**Passcode:** inthecreek

**Directors Present:** Tina Fougere (CNAF), Susanne Glinka (The Lucky Gem), Natashi Guidi (Trinity Natural Health), Sean Kosak (Hudson Integrative Health), Paolo Rispoli (Comic 1 Books), Sandy Pavao (Cake Empire), Mary Terziev-Clifford (The Village), Daniel Trombetta (Titan Mortgage), Matthew Trombetta (Simnat Consulting), Councillor Matt Francis (City of Hamilton), Executive Director: Tracy MacKinnon (recording)

**Guests:**

**Regrets:**

**1. Call to order. Tracy to act of Chair until new Chair elected in item 3**

Welcome Councillor Matt Francis and Board members. Thank you to Richard Clough.

**2. Approval of Agenda.**

**3. Election of Executive positions: Chair, Vice-Chair, Treasurer**

**4. Declarations of Interest**

**5. Approval of Minutes of Previous Meeting.**

- January 18, 2023

**6. Delegations**

**7. Consent items**

**8. Presentations**

**9. Discussion Items:**

**A: Paid Parking:**

- Councillor Francis speaking with City of Hamilton Parking. No paid parking.

**B: City of Hamilton: Councillor Matt Francis**

- Thank you Councillor Francis for \$2000 support for extra Christmas lights.
- update Britannia Cleaners site
- update on the KSE/Second Street condo
- update RL Heslop school site by the city
- update on the Stoney Creek Arena - Stoney Creek Arena will operate as an ice surface this winter season while options continue to be explored.
- Stoney Creek floodplain review Jones Street -Update from Councillor Francis: *The team is currently working on hiring an Engineering Consultant, we expect to have them on-board in April , and to be Tendering later this year. Construction is expected to take about 5 months, current schedule is from July 2024 to November 2024.*
- Electrical funding for street poles. Electrician needed before going to Council. BIA working through street with electrician and will send to Councillor Francis soon.
- Re-Enactment of the Battle of Stoney Creek 1813: June 3-4, 2023
- Other

**C: Financial Update (Paolo, Tracy):**

- December 31, 2022 - Account balance \$13668.09
- Cash flow, trial balance and income statement from January 31<sup>st</sup> attached.
- Accruals to be added (some revenue and payables)
- Revenues to come: ~\$6000 banners and installation, \$2000 Christmas lights sponsor, ~\$10000 HST. Deposited in FEB for next statement: \$16116.00 student grant, \$1000 Hamilton Day grant, BIA levy \$36220.
- Accounting: Paolo and Tracy working on new accounting system to be up to date and get audit info completed. All audit info submitted.
- *Motion to approve/receive financial update.*

**D. Safety and Security:**

- Police patrols – increased in BIA area
- Battlefield Park – no known issues, huts ok.
- Crime update – one motor vehicle theft reported around Downtown Stoney Creek BIA since last meeting, one commercial robbery reported (2 others known at auto service locations) and just outside BIA in residential area one motor vehicle theft and one residential break and enter crime reported.

**E. Business updates:**

- Renovations looking almost done Titan Mortgage
- Old Queenston Stationary space for lease – new restaurant business expected
- Hamilton Construction Group Inc in back of Titan Mortgage
- Space for lease at medical office (they moved upstairs)
- Building for sale at 2 King St E (King @ Lake)
- Powerhouse building for sale
- Former Tim Horton's space expected be available soon
- Digital Main Street \$2500 grant – notice out to previous grantees.

**F. Streetscape:**

- Valentine's lights up – many positive comments.
- Have some shamrocks for March
- Yellow flower theme for April/May
- Extra banners and arms to come – covered under gateway signage, waiting for items
- Electrical outlets in gardens beside Legion. Confirming install, Legion ok.
- Street poles electrical work – hoping to get done in spring, when funding approved.
- Two huts at Legion west side for market equipment, lights, some décor – doing ok
- Extra planters to hug around poles – coming soon, taking time
- Utility boxes – unique Downtown Stoney Creek historic images up BIA design
- Planters with greenery along street, hope grasses survive
- A few banners ripped – will need replacements put up, will do when electrical being done, have a few banners to replace.
- Will watch weather for when can remove greenery and replace with yellow flowers, will need to purchase some more this year.

## **G. Strategy:**

- Lockdown/2023 strategy - fluid/flexible/adapting to regulations/allowed. moving ahead with events with less activity, items shared, etc.
- “festival light” continuous events 2023 schedule of events
  - April 7-9 – Easter Weekend
  - April 29 – Autism event
  - May 14- Mother’s Day
  - June 15 – October 5 Market in the Creek
  - June 16 & 17 – Strawberry Folk Fest
  - Jazz in the Creek – July 21, August 18, September 15
  - Applefest – September 16
  - October 14 - PumpkinFest 11am-5pm
  - November 4 - Hamilton Day
  - December 1 – Stoney Creek Sparkles
  - December 2 – Stoney Creek Santa Claus Parade (BIA is a sponsor) request to have a float for our contribution to give to CNAF
  - Kringle in the Creek –December 3/4, 10/11, 17/18 FRI 4-8pm + SAT 12-4pm
- Marketing - social media photos and videos
  - Focus on “local tourism”, promotions, shop local, eat local, support local
  - Sign at Battlefield Park
  - Support local small business
  - Looking at spring brochure, ads, promoting Downtown Stoney Creek
- Streetscape – make downtown look beautiful with seasonal themes, lighting, colour, gardens, planting – clean & green and outdoor fresh
- City providing consultant for Strategic Plan at no charge, working for report FEB
- Suggestion to expand boundaries
  - asking City to pay for planter purchases
  - looking at moving process forward
- Consultant Report
  - Stoney Creek BIA Action Plan complete

## **H. Community:**

- CNAF window decals for autism support – Strawberry, Apple, Pumpkin, Family Fun Day autism event April 29<sup>th</sup>
- RC Legion – discussions of partnerships and more connections with events, new President and Executive to meet with Tracy later this month. Discussions started with Legion, more interested to participate this year.
- Streetscape – joy with streetscape
- Battlefield Re-enactment trying to connect village to event/site

***Motion to receive items above.***

## **I. Notice of Motions** None.

## **J. Motions** None.

## **K. General Information/Other Business**

## **L. Adjournment.**

- Next Meeting Wednesday, March 15<sup>th</sup> at 6:30pm. Hybrid @ CNAF and zoom
- BIA meetings held the 3<sup>rd</sup> WED of the month at 630pm
- ***Motion to adjourn***