

# Stoney Creek BIA Meeting Agenda

**Date & Time:** Wednesday, October 18, 2023 @ 6:30pm

**Location:** via ZOOM and at Titan Mortgage Group 40 King Street East

**Join Zoom Meeting**

<https://us02web.zoom.us/j/88225889950?pwd=bnlWT21QMzV5MDA0ZHRNc05NejFRdz09>

**Meeting ID:** 882 2588 9950

**Passcode:** inthecreek

**Directors Present:** Sean Kosak (Hudson Integrative Health), Mary Terziev-Clifford (The Village), Matthew Trombetta (Simnat Consulting), Tina Fougere (CNAF), Susanne Glinka (The Lucky Gem), Natasha Guidi (Trinity Natural Health), Councillor Matt Francis (City of Hamilton), Paolo Rispoli (Comic 1 Books), Sandy Pavao (Cake Empire), Daniel Trombetta (Titan Mortgage), Kyle O'Connor (Stoney Creek Physio), Executive Director: Tracy MacKinnon (recording)

**Guests:** Marwan (The Lucky Gem)

**Regrets:**

1. **Call to order.**
  - Board of Management meeting rules, procedures, decorum (Tracy)
2. **Approval of Agenda.**
3. **Declarations of Interest**
4. **Deputations**
  - Marwan (The Lucky Gem)
5. **Approval of Minutes of Previous Meeting.**
  - September 20, 2023
  - Business arising from the minutes
6. **Consent items**
7. **Presentations**
8. **Annual General Meeting:**
  - Wednesday. November 15 at 630pm
  - Titan Mortgage 40 King St E
  - Some food for AGM followed by Board meeting
9. **Procedural ByLaws changes**
  - **TO BE ADDED:** (for virtual meetings)  
*If all Directors of the Board of Management consent, a hybrid meeting of Directors may be held by means of such in person, telephone, electronic or other communication facilities as permit all persons participating in the meeting to communicate with each other simultaneously and instantaneously and a Director participating in such a meeting by such means is deemed to be present at the meeting.*
  - **TO CHANGE:** (from 10 to 13 Directors)  
*Section 1 All Directors of the Board of Management are appointed by City Council.  
(a) The Board of Management shall consist of 13 Directors (which will provide for a minimum of 3 Directors and a maximum of 20 Directors), selected by a vote of the Members of the BIA and then appointed as Directors by City Council. In addition, the Board of Management shall consist of the Councillor(s) of the Ward(s) in which the*

*BIA is located, directly appointed as Directors by the City.*

## **10. Discussion Items:**

### **A: Paid Parking:**

- Agreement for no paid parking from community.
- Councillor looking at alternative options for repairs funding
- No action/updates from Hamilton Parking. Hamilton Parking making other changes in the City, but nothing for Downtown Stoney Creek

### **B: City of Hamilton: Councillor Matt Francis**

- Thank you Councillor Francis for your continued support.
- Update Britannia Cleaners site: demolition to come?
- Update on the KSE/Second Street condo
- Update RL Heslop school site by the city
- Update on the Stoney Creek Arena - future options continue to be explored
- Update Powerhouse flood plain
- Electrical funding for street poles: project/staff/supply issues - still in works, staffing and hardware supply are issues
- Christmas Toy Drive
- Other updates

### **C: Financial Update (Paolo, Daniel, Tracy):**

- September 30, 2023 - Account balance \$18373.69
- Financial statements attached.
- Revenues to come: ~\$6000 banners and installation, \$4520 reimbursement for consultant, Contribution to Operating Grant: \$10,959.81, ~\$8000 – balance 3 summer students, \$59780 Ontario Tourism Grant
- Paolo continuing to do statements/financials.
- 2021 audit almost complete, everything submitted, KPMG to send draft final statements
- Daniel, Sean and Paolo to update signing and online access with TD.
- Approval of 2024 budget (see attached). Approved by Board for comment at AGM
- *Motion to approve/receive 2024 Budget.*
- *Motion to approve/receive financial update.*

### **D. Safety and Security:**

- Police patrols – increased in BIA area since 2020 pandemic
- Crime update – 1 motor vehicle theft and 1 theft from vehicle in residential areas blocks from BIA. 2 tents stolen after BIA events.
- Police Crime manager – communications and connections
- Police Coffee with a Cop – rescheduled to 2024
- Battlefield Park – City has requested that we remove the huts and will no longer allow us to store them on site. Looking to get them moved ASAP.

### **DI. Business updates:**

- 38 King Street East – Restaurant opening soon
- 34 King Street East – new Autism services
- 2 King St E - coffee shop and cocktail lounge coming soon, work ongoing, new windows, new paint. Working on permits
- 2 King St E – new Barber Shop now open (Kings Barber soon to be Viking Barber) with tattoo artists to come soon, 2 floors, new windows
- 2 King St E – financial planner to come soon

- 6 King Street East – for lease (former Tim Horton’s space)
- 44 King St East – vape shop to open plus another unit looks available
- 47 King Street East – Jamaican Patty Shack coming soon
- Digital Main Street Grants available – shared with BIA

## **DII. Streetscape:**

- Planters fall then holiday
- Garden upkeep ongoing - 4 gardens BIA cares for plus Legion garden, mums and harvest displays started and set up
- Extra banners and arms to come – covered under gateway signage, waiting for items
- Electrical outlets in gardens beside Legion. Hoping to get done – issues with labour availability
- Street poles electrical work – hoping to get done in soon – parts, labour and timing issues for electrician
- Two huts at Legion west side and on east for market equipment, lights, some décor – doing ok and vital to getting things done
- Extra planters to hug around poles – coming 2024
- Looking at hanging baskets for 2024 – Tracy and Daniel seeing what is possible
- Lighting for businesses – aiming for mid November

## **DIII. Strategy:**

- “festival light” continuous events 2023 schedule of events
  - June 15 – October 5 Market in the Creek – Thursdays 4-7pm
  - June 17 – Strawberry Fest
  - July 14, August 18, September 15 - Jazz in the Creek
  - August 18 & 19 – Boots in the Creek
  - September 16 - Applefest
  - October 21 – PumpkinFest RESCHEDULE
  - November 4 - Hamilton Day
  - December 1 – Stoney Creek Sparkles
  - December 2 – Stoney Creek Santa Claus Parade
  - Kringle in the Creek –December 1, 8, 15, 22 FRI 4-8pm  
Looking to add toy drive with Councillor, maybe food drive
- 2024 events:
  - Autism April event, Boots in the Creek, Harvest/Apple Fest - TBC
  - Strawberry Fest, Pumpkin Fest, Jazz in the Creek, Market in the Creek, Kringle in the Creek
- Marketing - signage, postcards, brochure
  - Tourism – Room Key Program, linked with Hamilton hotels
  - Focus on “local tourism”, promotions, shop local, eat local, support local
  - Sign at Battlefield Park for events
- Social media
  - Events and flavour of Downtown Stoney Creek
- Streetscape – make downtown look beautiful with seasonal themes, lighting, colour, gardens, planting – clean & green and outdoor fresh

## **H. Community:**

- CNAF window decals for autism support Pumpkin

- SC Foodbank at events  
*Motion to receive items above.*

**I. Notice of Motions** None.

**J. Motions** None.

**K. General Information/Other Business**

**L. Adjournment.**

- Next Meeting Wednesday, NOVEMBER 15 at 6:30pm. Hybrid @ Titan and zoom
- BIA meetings held the 3<sup>rd</sup> WED of the month at 630pm  
WED 15 NOV - AGM  
no DEC meeting.
- *Motion to adjourn*