

**Stoney Creek BIA
Meeting Minutes**

Date & Time: Wednesday, February 15, 2023 @ 6:30pm

Location: via ZOOM and at CNAF office 39A King Street east

Join Zoom Meeting

<https://us02web.zoom.us/j/86296663712?pwd=dFlnbIBiRG84V25QWWILWVQ1NmVIZz09>

Meeting ID: 862 9666 3712

Passcode: inthecreek

Directors Present: Tina Fougere (CNAF), Susanne Glinka (The Lucky Gem), Natashi Guidi (Trinity Natural Health), Sean Kosak (Hudson Integrative Health), Paolo Rispoli (Comic 1 Books), Sandy Pavao (Cake Empire), Mary Terziev-Clifford (The Village), Daniel Trombetta (Titan Mortgage), Councillor Matt Francis (City of Hamilton), Executive Director: Tracy MacKinnon (recording)

Guests:

Regrets: Matthew Trombetta (Simnat Consulting)

1. Call to order. Tracy to act of Chair until new Chair elected in item 3

Welcome Councillor Matt Francis and Board members. Special thanks noted for Richard Clough for years of work and dedication to Downtown Stoney Creek.

2. Approval of Agenda.

Motion to approve the agenda. Moved by Mary, seconded by Sandy. Carried.

3. Election of Executive positions:

Call for nominations.

Chair: Sean Kosak nominated by Mary, seconded by Sue.- Nomination accepted.

Vice-Chair: Sandy Pavao nominated by Sean, seconded by Mary. Nomination accepted.

Treasurer: Daniel Trombetta nominated by Sean, seconded by Sandy. Nomination accepted.

Secretary: Tina Fougere nominated by Sandy, seconded by Sean. Nomination accepted.

Nominations closed with the above being selected and accepted.

Sean elected at Chair and then chaired the rest of the meeting.

4. Declarations of Interest – None.

5. Approval of Minutes of Previous Meeting.

Motion to approve the minutes of January 18, 2023. Moved by Mary, seconded by Tina. Carried

6. Delegations None.

7. Consent items None.

8. Presentations None.

9. Discussion Items:

A: Paid Parking:

- Councillor Francis speaking with City of Hamilton Parking. No paid parking under this Councillor. Reason City pushed was to fund resurfacing back lot. Looking for capital, nothing urgent.
Green charging stations – put in by City on City land - Not significant funding.

B: City of Hamilton: Councillor Matt Francis

- Thank you Councillor Francis for \$2000 support for extra Christmas lights. Funding from old Terra Landfill. For Stoney Creek Councillors – Stoney Creek funds for Stoney Creek items.
- update Britannia Cleaners site – applicant made application for site plan approval. 8 storeys. No official plan amendment needed if certain things needed. Councillor meeting tomorrow afternoon with staff. They have submitted what is permissible. Do not have to hold a community meeting if within guidelines. Comments from City within next 3 weeks. Challenging if follow within site plan rules. Will be able to build 8 storeys. Parking? How many levels? Some questions from BIA. Matt will connect BIA with developer. Would like to look at construction entrance/exit and hoarding design with something promoting events/arts/farmers market/etc.
- update on the KSE/Second Street condo – neither a building permit nor an active planning application.
- update RL Heslop school site by the city – tender goes out any day. Demolished within next 3 months. Up to community to decide. Looking at park for the area, playground. Potential future site of HPL – exploration state now
- update on the Stoney Creek Arena - Stoney Creek Arena will operate as an ice surface this winter season while options continue to be explored. Preference to save, maybe rebuild, refurbish, need business case to keep open. HPL would be included in either one of site
- Stoney Creek floodplain review Jones Street -Update from Councillor Francis: *The team is currently working on hiring an Engineering Consultant, we expect to have them on-board in April , and to be Tendering later this year. Construction is expected to take about 5 months, current schedule is from July 2024 to November 2024. Watch patio season – low impact. Bridge is very old, parking not too different from what is there.*
- Electrical funding for street poles. Electrician needed before going to Council. BIA working through street with electrician and will send to Councillor Francis soon. Councillor Francis needs electrician quote to proceed.
- Re-Enactment of the Battle of Stoney Creek 1813: June 3-4, 2023. Matt met with staff last week. Parking secured King @ Centennial for reenactors, Confederation Beach Park – shuttles back and forth. Using lot owned by the City. Could use RLHislop site trying to keep construction away. Thank you Councillor Francis.

C: Financial Update (Paolo, Tracy):

- January 31, 2022 - Account balance \$13668.09
- Cash flow, trial balance and income statement from January 31st attached.
- Accruals to be added (some revenue and payables)
- Revenues to come: ~\$6000 banners and installation, \$2000 Christmas lights sponsor, ~\$10000 HST. Deposited in FEB for next statement: \$16116.00 student grant, \$1000 Hamilton Day grant, BIA levy \$36220.
- Accounting: Paolo and Tracy working on new accounting system to be up to date and get audit info completed. All audit info submitted.
- ***Motion to approve/receive financial update. Mary, Daniel. carried.***

D. Safety and Security:

- Police patrols – increased in BIA area

- Battlefield Park – no known issues, huts ok.
- Crime update – one motor vehicle theft reported around Downtown Stoney Creek BIA since last meeting, one commercial robbery reported (2 others known at auto service locations) and just outside BIA in residential area one motor vehicle theft and one residential break and enter crime reported.
- Mary noted that her Toyota Highlander stolen Sunday at 3am out of driveway. Found where went in Mississauga with app then went to Vaughan.
Suggestion: New cars – put fob to sleep or keep away from door.

E. Business updates:

- Renovations looking almost done Titan Mortgage – furniture came in. move in next two weeks. Renovating back garage in spring. About 12 to be working in office.
- Old Queenston Stationary space for lease – have some interest
- Hamilton Construction Group Inc in back of Titan Mortgage
- Space for lease at medical office (they moved upstairs). King @ Mountain.
- Building for sale at 2 King St E (King @ Lake)
- Powerhouse building for sale ~\$3M
- Cake Empire building for sale. ~\$3.1M
- Former Tim Horton's space now for lease.
- Digital Main Street \$2500 grant – notice out to previous grantees from DMS.

F. Streetscape:

- Valentine's lights up – many positive comments.
- Have some shamrocks for March
- Yellow flower theme for April/May
- Extra banners and arms to come – covered under gateway signage, waiting for items
- Electrical outlets in gardens beside Legion. Confirming install, Legion ok.
- Street poles electrical work – hoping to get done in spring, when funding approved.
- Two huts at Legion west side for market equipment, lights, some décor – doing ok
- Huts at Legion – waiting for weather and co. repair on vehicle.
- Extra planters to hug around poles – coming soon, taking time
- Utility boxes – unique Downtown Stoney Creek historic images up BIA design
- Planters with greenery along street, hope grasses survive
- A few banners ripped – will need replacements put up, will do when electrical being done, have a few banners to replace.
- Will watch weather for when can remove greenery and replace with yellow flowers, will need to purchase some more this year.

G. Strategy:

- Lockdown/2023 strategy - fluid/flexible/adapting to regulations/allowed. moving ahead with events with less activity, items shared, etc.
- “festival light” continuous events 2023 schedule of events
 - April 7-9 – Easter Weekend
 - April 29 – Autism event
 - May 14- Mother's Day
 - June 15 – October 5 Market in the Creek
 - June 16 & 17 – Strawberry Folk Fest

- Jazz in the Creek – July 21, August 18, September 15
- Applefest – September 16
- October 14 - PumpkinFest 11am-5pm
- November 4 - Hamilton Day
- December 1 – Stoney Creek Sparkles
- December 2 – Stoney Creek Santa Claus Parade (BIA is a sponsor)
request to have a float for our contribution to give to CNAF
- Kringle in the Creek –December 3/4, 10/11, 17/18 FRI 4-8pm + SAT 12-4pm
- Marketing - social media photos and videos
 - Focus on “local tourism”, promotions, shop local, eat local, support local
 - Sign at Battlefield Park
 - Support local small business
 - Looking at spring brochure, ads, promoting Downtown Stoney Creek
- Streetscape – make downtown look beautiful with seasonal themes, lighting, colour, gardens, planting – clean & green and outdoor fresh
- City providing consultant for Strategic Plan at no charge, working for report FEB
- Suggestion to expand boundaries
 - asking City to pay for planter purchases
 - looking at moving process forward
- Consultant Report
 - Stoney Creek BIA Action Plan complete (attached)

H. Community:

- CNAF window decals for autism support – Strawberry, Apple, Pumpkin, Family Fun Day autism event April 29th
- RC Legion – discussions of partnerships and more connections with events, new President and Executive to meet with Tracy later this month. Discussions started with Legion, more interested to participate this year.
- Streetscape – joy with streetscape, community appreciation, increases traffic/walking
- Battlefield Re-enactment trying to connect village to event/site

Motion to receive items above. Mary, Daniel. Carried.

I. Notice of Motions None.

J. Motions None.

K. General Information/Other Business None.

L. Adjournment.

- Next Meeting Wednesday, March 15th at 6:30pm. Hybrid @ CNAF and zoom
- BIA meetings held the 3rd WED of the month at 630pm
- ***Motion to adjourn. Moved by Sandy.*** Meeting adjourned at 7:43pm.